

**AUBURN CITY COUNCIL
REGULAR SESSION AGENDA**

City Hall, Council Chambers
1225 Lincoln Way, Auburn, CA 95603

**March 24, 2008
Regular Session 6:00 p.m.**

Meeting facilities are accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made through the City Clerk's Office at (530) 823-4211, Ext. #112

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

**MAYOR'S COMMENDATIONS/PROCLAMATIONS/ACKNOWLEDGEMENTS/
ANNOUNCEMENTS**

Proclamation: National Boys & Girls Club Week, March 30 – April 5, 2008

AGENDA APPROVAL

This is the time set aside for council members and/or the public to ask for removal, postponement or a change to the listed sequence of an agenda item.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine in nature and will be approved by one blanket motion with a roll call vote.

There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Calendar for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

1. **Warrants**

By **RESOLUTION** approve Warrants # 68719 – 68954, totaling \$1,105,941.45.

2. **Minutes**

By **MOTION** approve City Council Minutes of January 14, and 28, February 11 and 25, 2008.

3. **E.V. Cain School Boys and Girls Club Facilities – Permission to Advertise**

By **MOTION** authorize the Director of Public Works to advertise for the E.V. Cain School Boys and Girls Club Facilities.

4. **Contract with National Fish & Wildlife Foundation for the School Park Preserve**

By **RESOLUTION** authorize the Director of Public Works to sign and execute the contract with National Fish & Wildlife Foundation for funding for the School Park Preserve irrigation project.

5. **Airport Consultant – Carter Burgess, Inc.**

By **RESOLUTION** authorize the Director of Public works to sign and execute the consultant agreement with Carter Burgess, Inc. for engineering services related to the Auburn Municipal Airport.

6. **Baltimore Ravine Consultant Agreements**

By **RESOLUTION** authorize the Director of Public Works to sign and execute the consultant agreement with KD Anderson & Associates, Inc. and Ponticello Enterprises Consulting Engineers, Inc. for engineering services related to the Baltimore Ravine Specific Plan and the Baltimore Ravine Environmental Impact Report.

7. **Amended and Restated Lease for Airport Property with Pacific Bell Telephone Company**

By **RESOLUTION** approve and authorize the City Manager to execute an Amended and Restated Lease between the City of Auburn and Pacific Bell Telephone Company for property at the Auburn Airport.

***** End of Consent Calendar *****

8. **Public Comment**

This is the time provided so that persons may speak to the Council on any item not on this agenda. Please make your comments as brief as possible. The Council cannot act on items not included on this agenda; however, the items will be automatically referred to staff.

PUBLIC HEARING

9. **Second Residential Units Ordinance Amendment – (Admin File 301.3(g))**
- A. By **MOTION** find that the amendment to the City of Auburn Zoning Ordinance is Statutorily Exempt from the California Environmental Quality Act (CEQA) per Section 15282(h) for the adoption of an ordinance regarding second residential units.
 - B. By **MOTION** adopt the following findings of fact:
 - 1. The Second Residential Units Ordinance is consistent with the General Plan; and,
 - 2. The Second Residential Units Ordinance is consistent with State law and is the minimum necessary to protect the health, safety, and general welfare.
 - C. By **MOTION** introduce and hold a first reading by title only of the Second Residential Units Ordinance, amending Sections 159.325 *et seq.* of the Auburn Municipal Code by establishing standards and criteria for the development of second residential units.

REPORTS

10. **Informational Reports from Staff**
- A. Auburn Fire 2007 Emergency Incident Report
 - B. Police Chief Valerie Harris

11. **City Council Committee Reports**

The purpose of these reports is to provide information to the city council and public on projects and programs that are discussed at committee meetings. **No decisions are to be made on these issues.** If a council member would like formal action on any of these discussed items, it will be placed on a future city council agenda.

COUNCIL BUSINESS

12. **Hillside Development Ordinance Review**

Staff recommends that the Council take one of the following actions to provide direction relative to the preparation of a Hillside Development Ordinance:

- A. By **MOTION** the Auburn City Council directs that staff include hillside development provisions in the work program for the Zoning Ordinance Update and the Baltimore Ravine Specific Plan; or
- B. By **MOTION** the Auburn City Council directs that staff add the preparation of a Hillside Development Ordinance to its work program with a specific priority/timeline; or
- C. By **MOTION** the Auburn City Council takes no action on the preparation of hillside development provisions since the number of properties that a hillside ordinance might be applicable to is limited.

13. **Citywide Reorganization – Phase 1**

- 1. By **RESOLUTION** amend the City's staffing plan by deleting the following positions effective March 29, 2008:
 - A) 1.0 FTE Airport Manager (Airport);
 - B) 0.5 FTE Administrative Assistant (City Manager's Office);
 - C) 1.0 FTE Custodian (Public Works);
 - D) 1.0 FTE Facilities Maintenance Worker (Public Works);
 - E) 1.0 FTE Information Technology Manager (Administrative Services)
 - F) 1.0 FTE Lead Custodian (Public Works);
 - G) 2.0 FTE Office Assistant (Community Development/Public Works)
 - H) 0.5 FTE Records Clerk (PT) (Police);
 - I) 1.0 FTE Sr. Accounting Technician (Administrative Services); and
 - J) 1.0 FTE Sr. Building Inspector (Community Development)
- 2. By **RESOLUTION** approve a thirty (30) day base-salary severance payment to City employees impacted by the March 24, 2008 deletion of positions.
- 3. By **RESOLUTION** direct the City Manager or his designee to issue a Request for Qualifications related to providing janitorial services to all citywide public facilities, including the Robert F. Conheim Multimodal Station, Old Town Public Restroom, Auburn Municipal Airport, City Hall and the Police Administration Building.
- 4. By **RESOLUTION** approve a reorganization of Airport management responsibilities to the City Manager's Office, and the Administrative Services and Public Works Departments.
- 5. By **RESOLUTION** approve amendments to the Assistant City Clerk job class specification consistent with the efficient and effective delivery of City services.

14. **CalPERS Two-Years Additional Service Credit Participation**

The City Council, by **RESOLUTION**, does seek to add another designated period to participate in the California Public Employees' Retirement System's (CalPERS) Two-Year Service Credit option, and does hereby authorize this resolution, indicating a desire to add a designated period from March 25, 2008 through June 22, 2008 for eligible members in the Lead Custodian, Sr. Building Inspector, Public Works Superintendant, Office Assistant, Sr. Accounting Technician, Airport Manager, and Facilities Maintenance Worker classifications.

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 1225 Lincoln Way, Room 8, Auburn, CA 95603 during normal business hours.